

2019 EAHCP Annual Report Schedule

October 1, 2019 - May 31, 2020

Wednesday, October 2, 2019: EAA provides detailed document outline to Contractor.

Friday, October 4, 2019: EAA and Contractor finalize changes to the Annual Report development timeline and the detailed document outline.

Friday, October 11, 2019: Contractor deliver final Table of Contents and finalized file sharing structure for distribution to partners.

Wednesday, October 16, 2019: EAA send report requirements to Annual Report partners.

Wednesday, November 13, 2019: Partners submit required sections of the Annual Report to the EAA and Literature Review due from Contractor.

Friday, November 15, 2019: Contractor submits report tracking matrix to EAA.

November 18-22, 2019: EAA coordinates with partners to complete missing sections of report.

Wednesday, November 27, 2019: EAA staff forwards draft report to Contractor.

Friday, January 10, 2020: 1st draft of the Annual Report due from Contractor.

January 13-24, 2020: EAA coordinates public review and comment of the 1st draft of the Annual Report.

Wednesday, January 29, 2020: EAA delivers comment matrix and draft Annual Report with comments addressed to Contractor. Contractor meets with EAA to discuss incorporation of received comments and partners submit final appendices for Annual Report.

Friday, February 7, 2020: Revised 2nd draft of the Annual Report due from Contractor.

February 10-21, 2020: EAA coordinates public review and comment of the 2nd draft of the Annual Report.

Wednesday, February 26, 2020: EAA delivers comment matrix and draft Annual Report with comments addressed to Contractor. Contractor meets with EAA to discuss incorporation of received comments.

Friday, March 6, 2020: Draft Final Annual Report due from Contractor.

TBD, March Implementing Committee Meeting: Motion sought to approve submission of the Annual Report.

Friday, March 20, 2020: Contractor submits Final Annual Report to EAA office.

Friday, March 27, 2020: EAA submits Final Annual Report to USFWS office.